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**From:** hrctraining@massmail.state.ma.us  
**Sent:** Friday, October 07, 2005 1:16 PM  
**To:** Farak, Sonja (DPH)  
**Cc:** hrctraining@massmail.state.ma.us  
**Subject:** HRD Training Course Pre-Approval Confirmation for Sonja Farak for 'Excel Intermediate'



Your supervisor has **PRE-APPROVED** the registration for the following course:

<b>Course Name</b>	<b>Location</b>	<b>Days</b>	<b>Start Date</b>	<b>Start Time</b>	<b>Fee</b>	<b>Room</b>
Excel Intermediate	Northampton - DMH (Western Mass. Area Office)	1	11/03/2005	09:30 AM	\$80.00	Computer Lab

**Your Student ID is 257492.** Please keep track of this number, as you will need it to cancel a course or to register for any additional courses.

To get directions to the training location, please click [here](#).

To view HRD's cancellation policy, click [here](#)